

# Working It Out

## Information Sheet

Working It Out is a 16 week volunteer programme enabling young people to develop their teamwork by completing challenging projects to help their local community.

### ELIGIBILITY:

- Aged 16 – 19
- Can provide proof of age and have a National Insurance Number
- Available Monday to Friday; 9.00am to 2.00pm
- To be actively seeking employment and/or training

NB: JSA claimants can continue claiming ONLY if they are over 18 and should inform the Job Centre of their intention to start.

### COURSE CONTENTS:

- Community challenges – this can be anything such as promoting another charity, fundraising, painting and decorating, gardening or organising an event.
- Teambuilding and leadership skills
- Practical and creative challenge work
- Communication skills (verbal and written)
- Help with confidence & motivation
- CV production and job search support
- Interview training, practice and feedback
- Work experience opportunities
- Regular 1-2-1 target setting

### BENEFITS:

- Weekly expenses paid & weekly bus saver supplied
- Reference supplied when applying for jobs

### APPLICATION PROCESS:

- Attend one-to-one informal interview with a member of the WiO team
- Call the WiO Team (Zoe or Donna) on 01273 773913, text your name to 07824 633723 or email [wio.brighton@tomorrows-people.co.uk](mailto:wio.brighton@tomorrows-people.co.uk) with your contact details to book an interview or to find out more.
- **The next programme begins on Monday 3<sup>rd</sup> October 2011.**
- Start dates are approximately every February, June and October.